

English Language Training - Module 4



Acquired level: Language Connexion's Level 3/CEFR B1*



Level to reach: Language Connexion's Level 4/CEFR B2*

**For a detailed description of each level, please consult the level table*

Objectives of Module 4

General description of this level:

Users at this level are expected to be able to handle the main structures of the language with some confidence, demonstrate knowledge of a wide range of vocabulary and use appropriate communicative strategies in a variety of social situations. This level of ability allows the user a certain degree of independence when needing to use the language in a variety of contexts.



Listening objectives:

- to understand extended speech and lectures
- to be able to follow complex lines of arguments, when the topic is reasonably familiar
- to be able to understand most TV and current affairs programmes
- to be able to understand the majority of films in standard dialect
- to be able to cope with casual conversation on a wide range of familiar topics
- to be able to follow presentations and demonstrations relating to a product



Reading objectives:

- to be able to understand articles and reports
- to be able to understand non-routine correspondence in the workplace (complex language and non-standard language still cause problems)
- to fully understand short reports or articles on predictable topics
- to grasp the meaning of a report or article on a less familiar topic



Speaking objectives:

- to be able to deal with most situations that may arise in shops, restaurants and hotels
- to be able to deal with social conversations about a range of topics

- to be able to express an opinion
- to be able to give detailed information and requirements in the workplace regarding a familiar professional topic
- to be able to take some limited part in a meeting
- to be able to take and pass on messages
- to be able to carry out simple negotiations



Writing objectives:

- to be able to write a simple text on topics of personal interest
- to be able to write letters, short notes and messages about personal experience or impressions
- to be able to take simple notes during a meeting

Teaching Methods

The following methods are used in the Module 4 lessons:

- role plays (meetings, negotiations, role plays etc.)
- discussion exercises on a wide range of topics
- discussion on business themes
- dialogues and monologues relating to business and everyday situations
- exercises on professional expressions
- writing professional documents: emails, reports etc.
- reading newspaper articles
- participant's professional documents

Language Functions

- Taking messages over the phone (Can you please spell your name? / What time would suit you?)
- Expressing an opinion (I think.../In my opinion...)
- Arguing your point of view / Agreeing and disagreeing (I'm afraid I don't completely agree with you.)
- Presenting a product or a service

- Taking part in meetings (On the agenda today we have 3 main points. / Who is going to take the minutes?)
- Negotiating (I think we have reach stalemate. / Let's meet halfway.)
- Agreeing and disagreeing (I don't agree with...)
- Taking a telephone message (Would you like to leave a message? /Can you spell that, please?)
- Writing emails (learning important expressions: I look forward to meeting you. / Please find attached...)

Grammar Focus

At this level, all the main structures of the language should be mastered.

New structures to be studied include:

- The Present Perfect Progressive (Have you been waiting long? No, I haven't. It's fine.)
- The adverbs of time 'for' and 'since' (I have been waiting since 10 am. /I have been waiting for 2 hours.)
- Would and the second conditional (If I were the CEO, I would change a lot of things.)
- More complex passive forms (Champagne has been made in France for a long time.)
- Indirect speech (He said that he would like to change jobs.)
- Modal verbs 'might', 'ought to', 'had better' (I might be late tomorrow morning. / You had better fasten your seat belt in case we are stopped by the police.)
- To have something done (I am having my apartment painted at the moment. / He had his nose broken in a fight.)